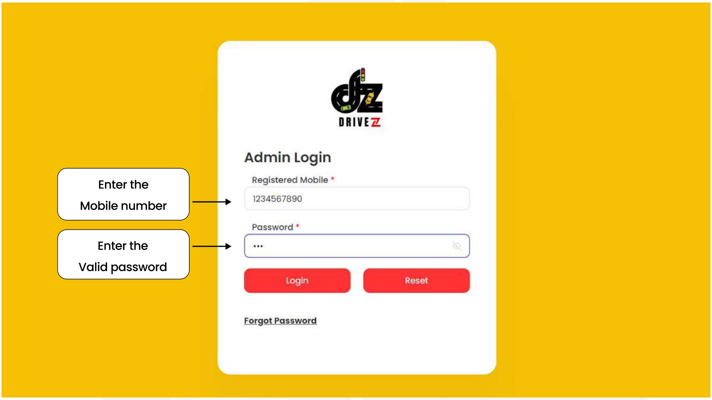
User Guide

Login page

Login with your mobile number and valid password.

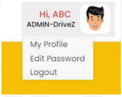

Enter the Mobile number
Enter the Valid password
DRIVEZ
Login
Reset
Forgot Password

Admin Login

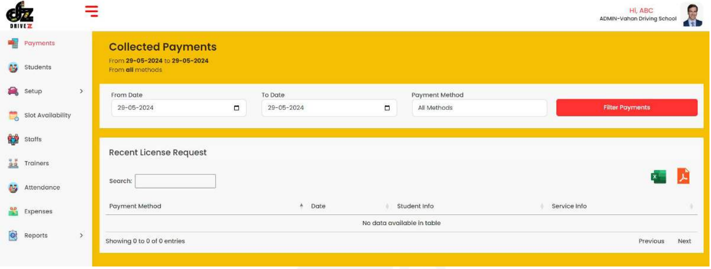
Registered Mobile * 1234567890

Password * •••

Profile


Hi, ABC
ADMIN-DriveZ
My Profile
Edit Password
Logout

Click here to view your profile


DRIVEZ
Hi, ABC
ADMIN-Vahan Driving School
Payments
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Filter Payments
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Collected Payments

From **29-05-2024** to **29-05-2024**
From **all** methods

From Date 29-05-2024

To Date 29-05-2024

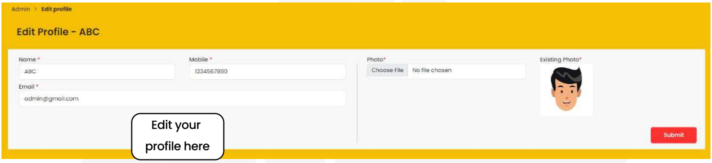
Payment Method All Methods

Recent License Request

Search:

Payment Method	Date	Student Info	Service Info
No data available in table			

Showing 0 to 0 of 0 entries



Admin > Edit profile

Edit Profile - ABC

Name * ABC

Mobile * 1234567890

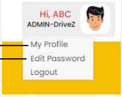
Email * admin@gmail.com

Photo* Choose File No file chosen

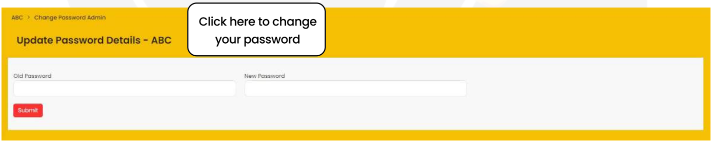
Existing Photo*

Submit

Edit your profile here



Hi, ABC
ADMIN-DriveZ
My Profile
Edit Password
Logout



ABC > Change Password Admin

Update Password Details - ABC

Old Password

New Password

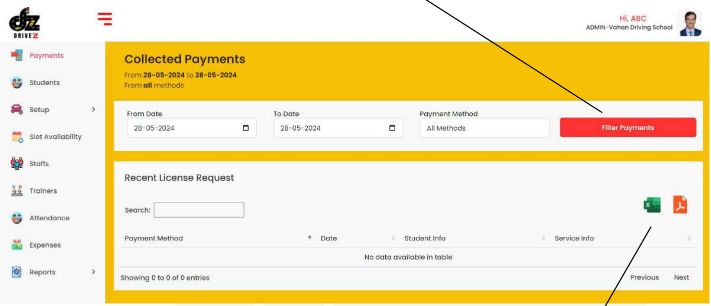
Submit

Click here to change your password

DRIVEZ

Payments

Use Filter to generate payment reports



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Collected Payments

From **28-05-2024** to **28-05-2024**

From **all** methods

From Date 28-05-2024

To Date 28-05-2024

Payment Method All Methods

Filter Payments

Recent License Request

Search:

Payment Method	Date	Student Info	Service Info
No data available in table			

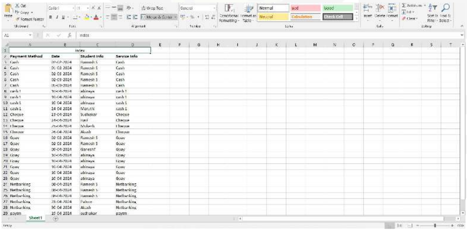
Showing 0 to 0 of 0 entries

Previous
Next

Reports can be generated in Excel or PDF

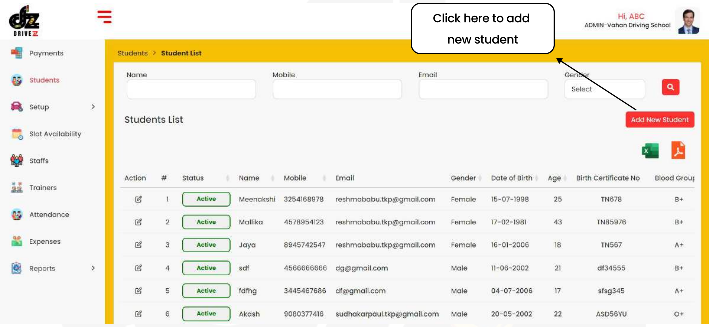
Sample reports in Excel

Sample reports in PDF



	Index			
2	**Payment Method**	**Date**	**Student Info**	**Service Info**
3	Cash	02-02-2024	Ramesh S	Cash
4	Cash	01-03-2024	Ramesh S	Cash
5	Cash	02-03-2024	Ramesh S	Cash
6	Cash	02-03-2024	Ramesh S	Cash
7	Cash	05-03-2024	Ramesh S	Cash
8	cash 1	10-04-2024	abinaya	cash 1
9	cash 1	10-04-2024	abinaya	cash 1
10	cash 1	10-04-2024	abinaya	cash 1
11	cash 1	24-04-2024	Maruthi	cash 1
12	Cheque	23-01-2024	Sudhakar	Cheque
13	Cheque	24-01-2024	Ravi	Cheque
14	Cheque	25-04-2024	Mukesh	Cheque
15	Cheque	26-04-2024	Akash	Cheque
16	Gpay	02-03-2024	Ramesh S	Gpay
17	Gpay	02-03-2024	Ramesh S	Gpay
18	Gpay	06-01-2024	GaneshT	Gpay
19	Gpay	10-04-2024	abinaya	Gpay
20	Gpay	10-04-2024	abinaya	Gpay
21	Gpay	10-04-2024	abinaya	Gpay
22	Gpay	10-04-2024	abinaya	Gpay
23	Gpay	10-04-2024	abinaya	Gpay
24	Netbanking	08-01-2024	Ramesh S	Netbanking
25	Netbanking	08-01-2024	Ramesh S	Netbanking
26	Netbanking	09-04-2024	Ramesh S	Netbanking
27	Netbanking	25-04-2024	Pabon	Netbanking
28	Netbanking	30-04-2024	Akash	Netbanking
29	paytm	10-04-2024	sudhakar	paytm

Students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Hi, ABC
ADMIN-Vahan Driving School
Students > Student List
Add New Student

Click here to add new student

Name

Mobile

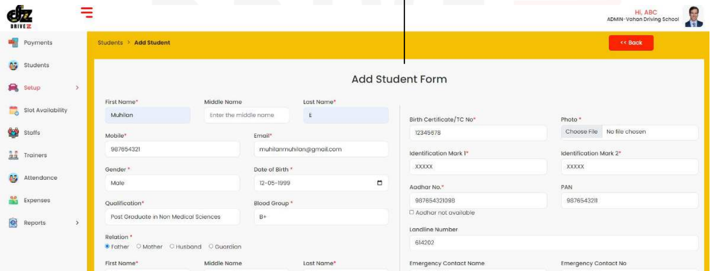
Email

Gender: Select

Students List

Action	#	Status	Name	Mobile	Email	Gender	Date of Birth	Age	Birth Certificate No	Blood Group
✎	1	Active	Meenakshi	3254168978	reshmababu.tkp@gmail.com	Female	15-07-1998	25	TN678	B+
✎	2	Active	Mallika	4578954123	reshmababu.tkp@gmail.com	Female	17-02-1981	43	TN85976	B+
✎	3	Active	Jaya	8945742547	reshmababu.tkp@gmail.com	Female	16-01-2006	18	TN567	A+
✎	4	Active	sdf	4566666666	dg@gmail.com	Male	11-06-2002	21	df34555	B+
✎	5	Active	fdfhg	3445467686	df@gmail.com	Male	04-07-2006	17	sfsg345	A+
✎	6	Active	Akash	9080377416	sudhakarpaul.tkp@gmail.com	Male	20-05-2002	22	ASD56YU	O+

Enter all the valid details to add New student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Hi, ABC
ADMIN-Vahan Driving School
Students > Add Student
<< Back
Choose File

Add Student Form

First Name*: Muhilan

Middle Name: Enter the middle name

Last Name*: E

Mobile*: 987654321

Email*: muhilanmuhilan@gmail.com

Gender*: Male

Date of Birth*: 12-05-1999

Qualification*: Post Graduate in Non Medical Sciences

Blood Group*: B+

Relation*: ● Father ○ Mother ○ Husband ○ Guardian

First Name*

Middle Name

Last Name*

Birth Certificate/TC No*: 12345678

Photo*: No file chosen

Identification Mark 1*: XXXXX

Identification Mark 2*: XXXXX

Aadhar No.*: 987654321098

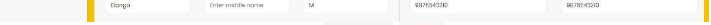
☐ Aadhar not available

PAN: 9876543211

Landline Number: 614202

Emergency Contact Name

Emergency Contact No


Elango

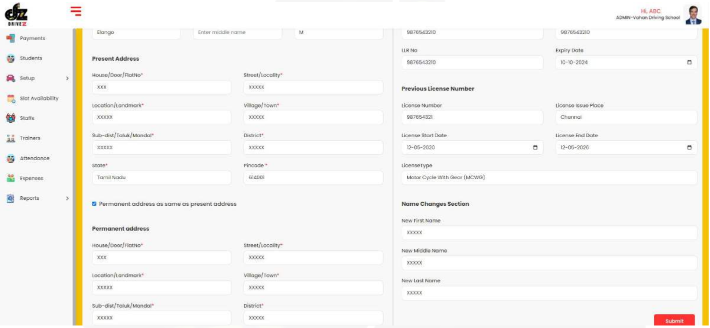
Enter middle name

M

9876543210

9876543210

* Details are mandatory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Reports
Submit

Elango

Enter middle name

M

9876543210

9876543210

Present Address

House/Door/FlatNo*: XXX

Street/Locality*: XXXXX

Location/Landmark*: XXXXX

Village/Town*: XXXXX

Sub-dist/Taluk/Mandal*: XXXXX

District*: XXXXX

State*: Tamil Nadu

Pincode *: 614001

☑ Permanent address as same as present address

Permanent address

House/Door/FlatNo*: XXX

Street/Locality*: XXXXX

Location/Landmark*: XXXXX

Village/Town*: XXXXX

Sub-dist/Taluk/Mandal*: XXXXX

District*: XXXXX

LLR No: 9876543210

Expiry Date: 10-10-2024

Previous License Number

License Number: 987654321

License Issue Place: Chennai

License Start Date: 12-05-2020

License End Date: 12-05-2026

LicenseType: Motor Cycle With Gear (MCWG)

Name Changes Section

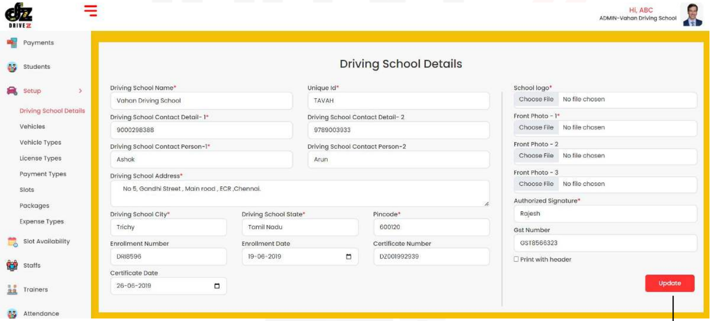
New First Name: XXXXX

New Middle Name: XXXXX

New Last Name: XXXXX

Click submit button to add new student

Setup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Attendance
Update

Driving School Details

Driving School Name*: Vahan Driving School

Unique Id*: TAVAH

Driving School Contact Detail- 1*: 9000298388

Driving School Contact Detail- 2: 9789003933

Driving School Contact Person-1*: Ashok

Driving School Contact Person-2: Arun

Driving School Address*: No 5, Gandhi Street , Main road , ECR ,Chennai.

Driving School City*: Trichy

Driving School State*: Tamil Nadu

Pincode*: 600120

Enrollment Number: DRI8596

Enrollment Date: 19-06-2019

Certificate Number: DZ001992939

Certificate Date: 26-06-2019

School logo*: Choose File No file chosen

Front Photo - 1*: Choose File No file chosen

Front Photo - 2: Choose File No file chosen

Front Photo - 3: Choose File No file chosen

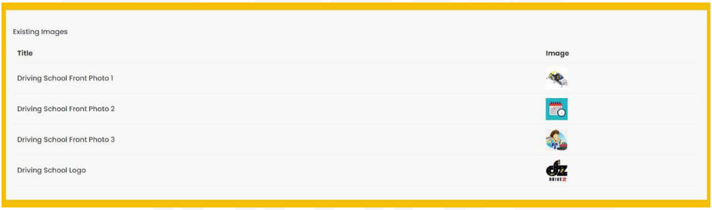
Authorized Signature*: Rajesh

Gst Number: GST8566323

☐ Print with header

Edit and update your driving school details here

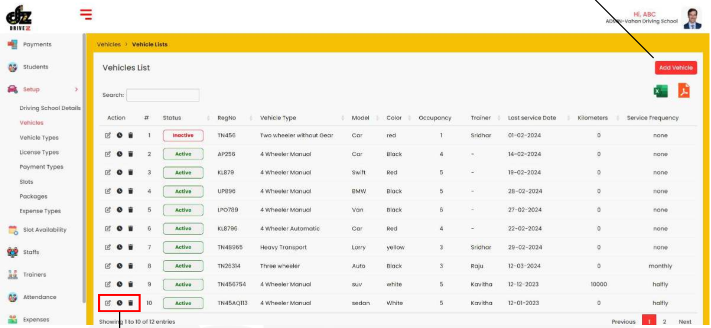
These are the existing images used for driving school



Existing Images

Title	Image
Driving School Front Photo 1	
Driving School Front Photo 2	
Driving School Front Photo 3	
Driving School Logo	

Click here to add new vehicle detail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Add Vehicle

Vehicles > Vehicle Lists

Vehicles List

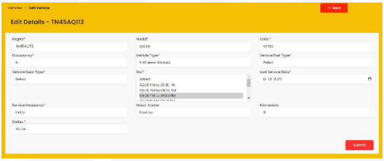
Search:

Action	#	Status	RegNo	Vehicle Type	Model	Color	Occupancy	Trainer	Last service Date	Kilometers	Service Frequency
	1	Inactive	TN456	Two wheeler without Gear	Car	red	1	Sridhar	01-02-2024	0	none
	2	Active	AP256	4 Wheeler Manual	Car	Black	4	-	14-02-2024	0	none
	3	Active	KL879	4 Wheeler Manual	Swift	Red	5	-	19-02-2024	0	none
	4	Active	UP896	4 Wheeler Manual	BMW	Black	5	-	28-02-2024	0	none
	5	Active	LPO789	4 Wheeler Manual	Van	Black	6	-	27-02-2024	0	none
	6	Active	KL8796	4 Wheeler Automatic	Car	Red	4	-	22-02-2024	0	none
	7	Active	TN48965	Heavy Transport	Lorry	yellow	3	Sridhar	29-02-2024	0	none
	8	Active	TN26314	Three wheeler	Auto	Black	3	Raju	12-03-2024	0	monthly
	9	Active	TN456754	4 Wheeler Manual	suv	white	5	Kavitha	12-12-2023	10000	halfly
	10	Active	TN45AQ113	4 Wheeler Manual	sedan	White	5	Kavitha	12-01-2023	0	halfly

Showing 1 to 10 of 12 entries

Previous 1 2 Next

Edit vehicle information

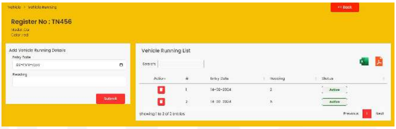

<< Back
Submit

Vehicles > Edit Vehicle

Edit Details - TN45AQ113

RegNo*: TN45AQ113
Model*: sedan
Color*: White
Occupancy*: 5
Vehicle Type*: 4 Wheeler Manual
Vehicle Fuel Type*: Petrol
Vehicle Gear Type*: Select
Slot*: Select
Last Service Date*: 12-01-2023
Service Frequency*: Halfly
Select Trainer: Kavitha
Kilometers: 0
Status*: Active

Here add Reading detail of vehicle and reading history


<< Back
Submit

Vehicle > Vehicle Running

Register No : TN456

Model: Car
Color: red

Add Vehicle Running Details

Entry Date: dd-mm-yyyy
Reading

Vehicle Running List

Search:

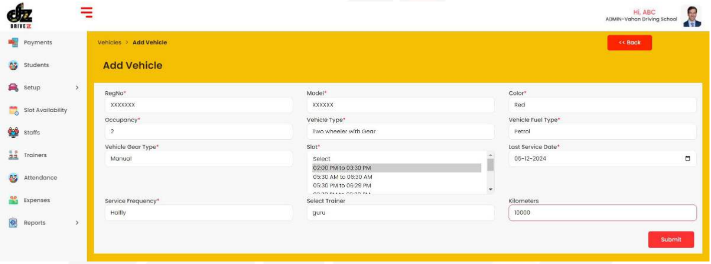
Action	#	Entry Date	Reading	Status
	1	14-02-2024	2	Active
	2	14-02-2024	5	Active

Showing 1 to 2 of 2 entries

Previous 1 Next

Delete particular vehicle detail

You can add new vehicle with these details.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Vehicles > Add Vehicle
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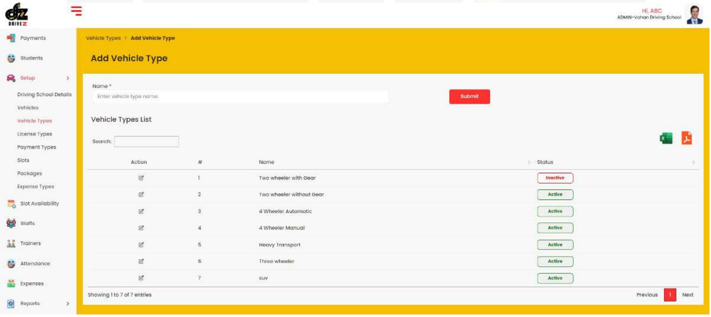
Add Vehicle

RegNo*: XXXXXXX
Model*: XXXXXX
Color*: Red
Occupancy*: 2
Vehicle Type*: Two wheeler with Gear
Vehicle Fuel Type*: Petrol
Vehicle Gear Type*: Manual
Slot*: Select / 02:00 PM to 03:30 PM / 05:30 AM to 06:30 AM / 05:30 PM to 06:29 PM
Last Service Date*: 05-12-2024
Service Frequency*: Halfly
Select Trainer: guru
Kilometers: 10000

Enter vehicle type and click submit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Vehicle Types > Add Vehicle Type
Submit
Search:
Previous
1
Next

Add Vehicle Type

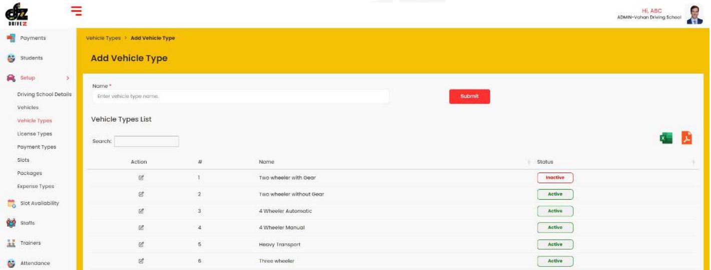
Name *: Enter vehicle type name.

Vehicle Types List

Action	#	Name	Status
✎	1	Two wheeler with Gear	Inactive
✎	2	Two wheeler without Gear	Active
✎	3	4 Wheeler Automatic	Active
✎	4	4 Wheeler Manual	Active
✎	5	Heavy Transport	Active
✎	6	Three wheeler	Active
✎	7	suv	Active

Showing 1 to 7 of 7 entries

You will find vehicle type list.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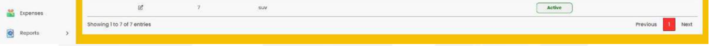
Vehicle Types > Add Vehicle Type
Submit
Search:

Add Vehicle Type

Name *: Enter vehicle type name.

Vehicle Types List

Action	#	Name	Status
✎	1	Two wheeler with Gear	Inactive
✎	2	Two wheeler without Gear	Active
✎	3	4 Wheeler Automatic	Active
✎	4	4 Wheeler Manual	Active
✎	5	Heavy Transport	Active
✎	6	Three wheeler	Active


Expenses
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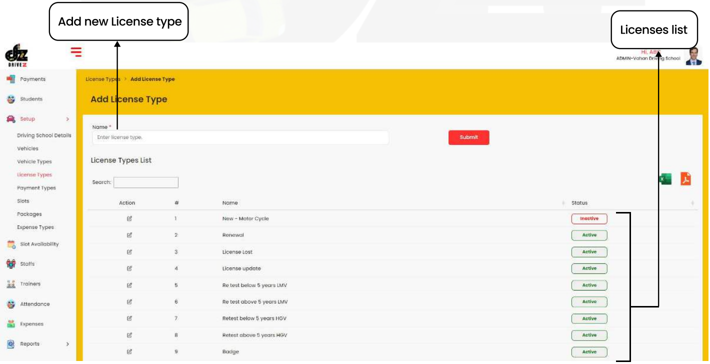
Previous
1
Next

Action	#	Name	Status
✎	7	suv	Active

Showing 1 to 7 of 7 entries

Here you will add new License type and also find already registered license types.


Add new License type
Licenses list
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Add License Type
Submit

Add License Type

Name *

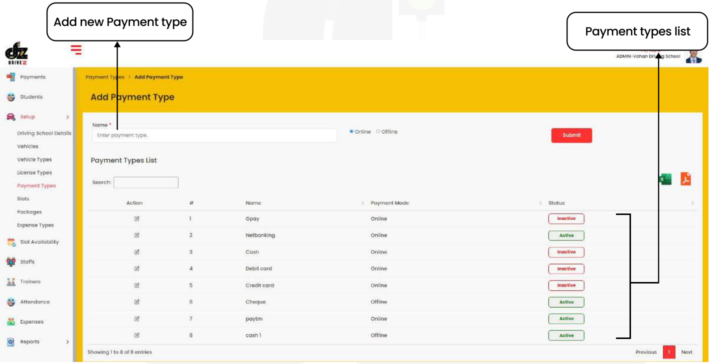
Enter license type.

License Types List

Search:

Action	#	Name	Status
✎	1	New - Motor Cycle	Inactive
✎	2	Renewal	Active
✎	3	License Lost	Active
✎	4	License update	Active
✎	5	Re test below 5 years LMV	Active
✎	6	Re test above 5 years LMV	Active
✎	7	Retest below 5 years HGV	Active
✎	8	Retest above 5 years HGV	Active
✎	9	Badge	Active

Here you will add new payment type and also find all the payment types status.


Add new Payment type
Payment types list
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Add Payment Type
Submit
Previous
1
Next

Add Payment Type

Name *

Enter payment type.

● Online ○ Offline

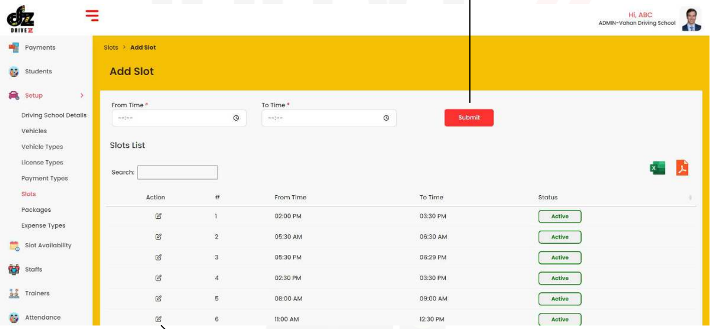
Payment Types List

Search:

Action	#	Name	Payment Mode	Status
✎	1	Gpay	Online	Inactive
✎	2	Netbanking	Online	Active
✎	3	Cash	Online	Inactive
✎	4	Debit card	Online	Inactive
✎	5	Credit card	Online	Inactive
✎	6	Cheque	Offline	Active
✎	7	paytm	Online	Active
✎	8	cash 1	Offline	Active

Showing 1 to 8 of 8 entries

Add New slot for vehicle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Slots > Add Slot
Submit
Search:

Add Slot

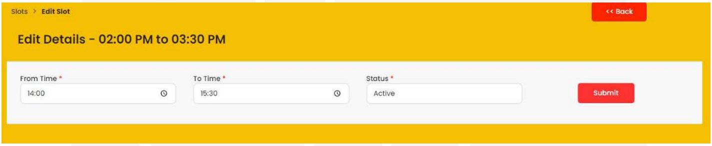
From Time * --:--

To Time * --:--

Slots List

Action	#	From Time	To Time	Status
✎	1	02:00 PM	03:30 PM	Active
✎	2	05:30 AM	06:30 AM	Active
✎	3	05:30 PM	06:29 PM	Active
✎	4	02:30 PM	03:30 PM	Active
✎	5	08:00 AM	09:00 AM	Active
✎	6	11:00 AM	12:30 PM	Active

Edit your slot timing and,status

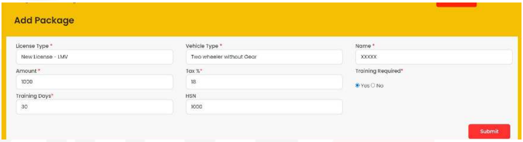

Slots > Edit Slot
<< Back
Submit

Edit Details - 02:00 PM to 03:30 PM

From Time * 14:00

To Time * 15:30

Status * Active



Add Package

License Type * New License - LMV

Vehicle Type * Two wheeler without Gear

Name * XXXXX

Amount * 1000

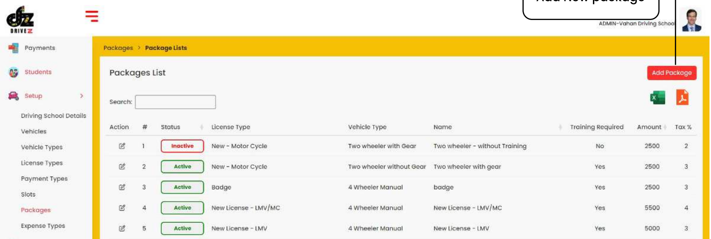
Tax %* 18

Training Required* ● Yes ○ No

Training Days* 30

HSN 1000

Add New package


DRIVEZ
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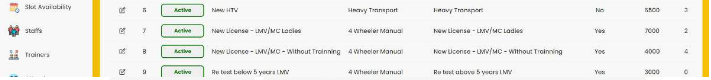
Search:

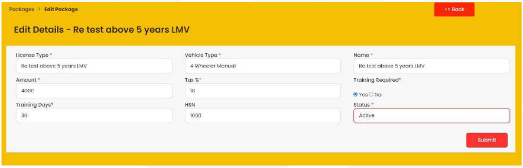
Packages List

Action	#	Status	License Type	Vehicle Type	Name	Training Required	Amount	Tax %
✎	1	Inactive	New - Motor Cycle	Two wheeler with Gear	Two wheeler - without Training	No	2500	2
✎	2	Active	New - Motor Cycle	Two wheeler without Gear	Two wheeler with gear	Yes	2500	3
✎	3	Active	Badge	4 Wheeler Manual	badge	Yes	2500	3
✎	4	Active	New License - LMV/MC	4 Wheeler Manual	New License - LMV/MC	Yes	5500	4
✎	5	Active	New License - LMV	4 Wheeler Manual	New License - LMV	Yes	5000	3


Slot Availability
Staffs
Trainers

	6	Active	New HTV	Heavy Transport	Heavy Transport	No	6500	3
	7	Active	New License - LMV/MC Ladies	4 Wheeler Manual	New License - LMV/MC Ladies	Yes	7000	2
	8	Active	New License - LMV/MC - Without Trainning	4 Wheeler Manual	New License - LMV/MC - Without Trainning	Yes	4000	4
	9	Active	Re test below 5 years LMV	4 Wheeler Manual	Re test above 5 years LMV	Yes	3000	0

You can edit Re test Details


Packages > Edit Package
<< Back

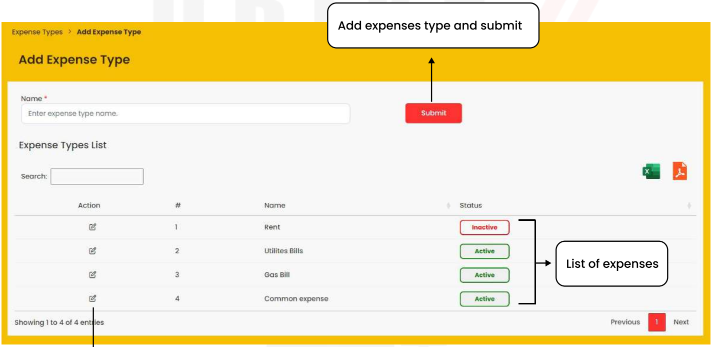
Edit Details - Re test above 5 years LMV

License Type *: Re test above 5 years LMV
Vehicle Type *: 4 Wheeler Manual
Name *: Re test above 5 years LMV
Amount *: 4000
Tax %*: 18
Training Required*: ● Yes ○ No
Training Days*: 30
HSN: 1000
Status *: Active

Submit

Expense Type

Add expenses type and submit


Expense Types > Add Expense Type

Add Expense Type

Name *: Enter expense type name.

Submit

Expense Types List

Search:

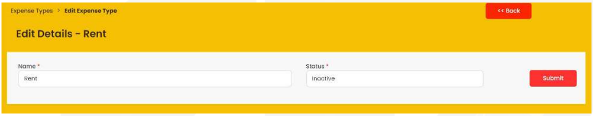
Action	#	Name	Status
	1	Rent	Inactive
	2	Utilites Bills	Active
	3	Gas Bill	Active
	4	Common expense	Active

Showing 1 to 4 of 4 entries

Previous
1
Next

List of expenses

Expenses can be edited

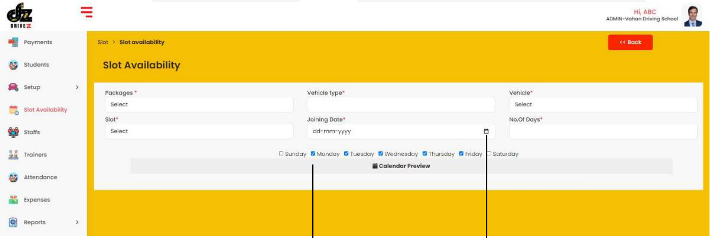

Expense Types > Edit Expense Type
<< Back

Edit Details - Rent

Name *: Rent
Status *: Inactive

Submit

Slot Availability


Hi, ABC
ADMIN-Vahan Driving School
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Slot > Slot availability
<< Back

Slot Availability

Packages * Select

Vehicle type*

Vehicle* Select

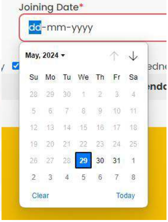
Slot* Select

Joining Date* dd-mm-yyyy

No.Of Days*

☐ Sunday ☑ Monday ☑ Tuesday ☑ Wednesday ☑ Thursday ☑ Friday ☐ Saturday

Calendar Preview



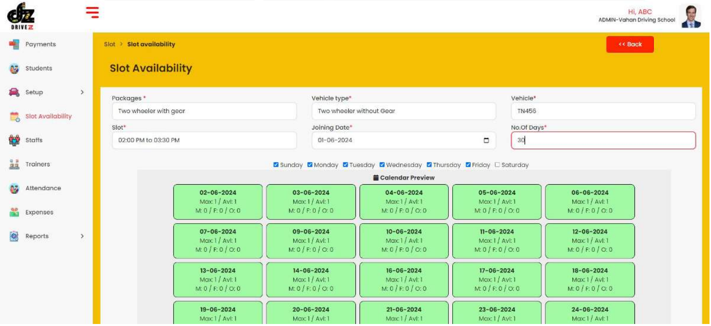
Joining Date* dd-mm-yyyy

May, 2024

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Clear
Today

Select date and number of days to get avilable slots in the screen.


Hi, ABC
ADMIN-Vahan Driving School
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Slot > Slot availability
<< Back

Slot Availability

Packages * Two wheeler with gear

Vehicle type* Two wheeler without Gear

Vehicle* TN456

Slot* 02:00 PM to 03:30 PM

Joining Date* 01-06-2024

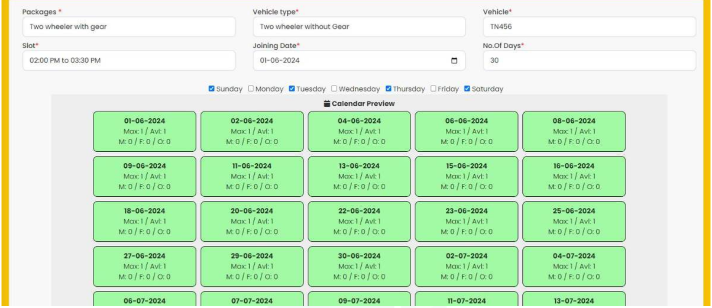
No.Of Days* 30

☑ Sunday ☑ Monday ☑ Tuesday ☑ Wednesday ☑ Thursday ☑ Friday ☐ Saturday

Calendar Preview

02-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	03-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	04-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	05-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	06-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0
07-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	09-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	10-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	11-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	12-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0
13-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	14-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	16-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	17-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	18-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0
19-06-2024 Max: 1 / Avl: 1	20-06-2024 Max: 1 / Avl: 1	21-06-2024 Max: 1 / Avl: 1	23-06-2024 Max: 1 / Avl: 1	24-06-2024 Max: 1 / Avl: 1

Slot Availability

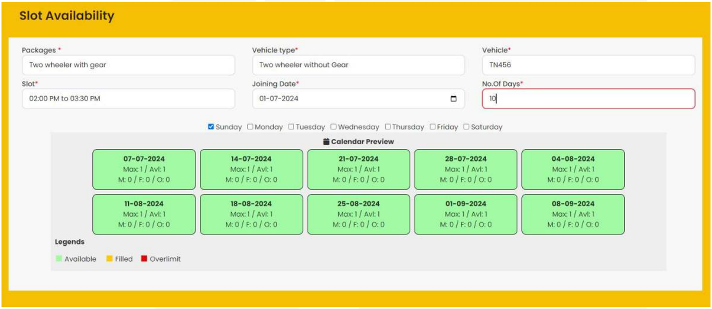


Packages * Two wheeler with gear
Vehicle type* Two wheeler without Gear
Vehicle* TN456
Slot* 02:00 PM to 03:30 PM
Joining Date* 01-06-2024
No.Of Days* 30

☑ Sunday ☐ Monday ☑ Tuesday ☐ Wednesday ☑ Thursday ☐ Friday ☑ Saturday

Calendar Preview

01-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	02-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	04-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	06-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	08-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0
09-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	11-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	13-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	15-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	16-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0
18-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	20-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	22-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	23-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	25-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0
27-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	29-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	30-06-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	02-07-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	04-07-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0
06-07-2024	07-07-2024	09-07-2024	11-07-2024	13-07-2024



Slot Availability

Packages * Two wheeler with gear
Vehicle type* Two wheeler without Gear
Vehicle* TN456
Slot* 02:00 PM to 03:30 PM
Joining Date* 01-07-2024
No.Of Days* 10

☑ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday

Calendar Preview

07-07-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	14-07-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	21-07-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	28-07-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	04-08-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0
11-08-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	18-08-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	25-08-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	01-09-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0	08-09-2024 Max: 1 / Avl: 1 M: 0 / F: 0 / O: 0

Legends

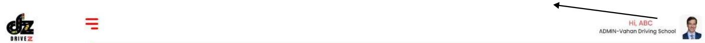
🟩 Available 🟨 Filled 🟥 Overlimit

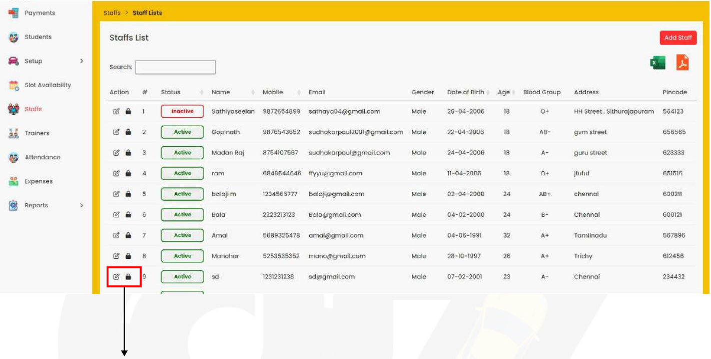
DRIVEZ

Staff

In this category you will find all the staffs list and see their status, name and personal informations.

Click here to Add new staff

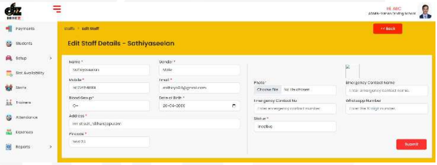

DRIVEZ
Hi, ABC
ADMIN-Vahan Driving School


Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Staffs > Staff Lists
Add Staff
Search:

Staffs List

Action	#	Status	Name	Mobile	Email	Gender	Date of Birth	Age	Blood Group	Address	Pincode
✎ 🔒	1	Inactive	Sathiyaseelan	9872654899	sathaya04@gmail.com	Male	26-04-2006	18	O+	HH Street , Sithurajapuram	564123
✎ 🔒	2	Active	Gopinath	9876543652	sudhakarpaul2001@gmail.com	Male	22-04-2006	18	AB-	gvm street	656565
✎ 🔒	3	Active	Madan Raj	8754107567	sudhakarpaul@gmail.com	Male	24-04-2006	18	A-	guru street	623333
✎ 🔒	4	Active	ram	6848644646	ffyyu@gmail.com	Male	11-04-2006	18	O+	jfufuf	651516
✎ 🔒	5	Active	balaji m	1234566777	balaji@gmail.com	Male	02-04-2000	24	AB+	chennai	600211
✎ 🔒	6	Active	Bala	2223213123	Bala@gmail.com	Male	04-02-2000	24	B-	Chennai	600121
✎ 🔒	7	Active	Amal	5689325478	amal@gmail.com	Male	04-06-1991	32	A+	Tamilnadu	567896
✎ 🔒	8	Active	Manohar	5253535352	mano@gmail.com	Male	28-10-1997	26	A+	Trichy	612456
✎ 🔒	9	Active	sd	1231231238	sd@gmail.com	Male	07-02-2001	23	A-	Chennai	234432

✎ → **Edit staff details**


Hi, ABC
ADMIN-Vahan Driving School
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Staffs > Edit Staff
<< Back
Choose File
Submit

Edit Staff Details - Sathiyaseelan

Name * Sathiyaseelan

Gender * Male

Mobile * 9872654899

Email * sathaya04@gmail.com

Blood Group* O+

Date of Birth * 26-04-2006

Address * HH Street , Sithurajapuram

Pincode * 564123

Photo* No file chosen

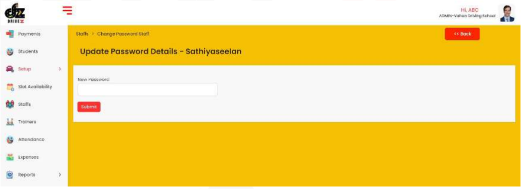
Emergency Contact Name: Enter emergency contact name.

Emergency Contact No: Enter emergency contact number.

Whatsapp Number: Enter the 10 digit number.

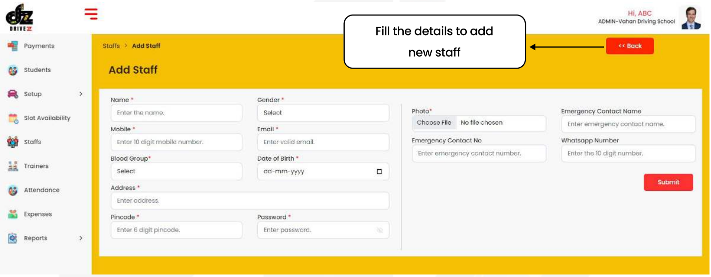
Status * Inactive

🔒 → **Change staff password**


Hi, ABC
ADMIN-Vahan Driving School
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Staffs > Change Password Staff
<< Back
Submit

Update Password Details - Sathiyaseelan

New Password


Hi, ABC
ADMIN-Vahan Driving School
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Staffs > Add Staff
<< Back
Choose File
Submit

Fill the details to add new staff

Add Staff

Name * Enter the name.

Gender * Select

Mobile * Enter 10 digit mobile number.

Email * Enter valid email.

Blood Group* Select

Date of Birth * dd-mm-yyyy

Address * Enter address.

Pincode * Enter 6 digit pincode.

Password * Enter password.

Photo* No file chosen

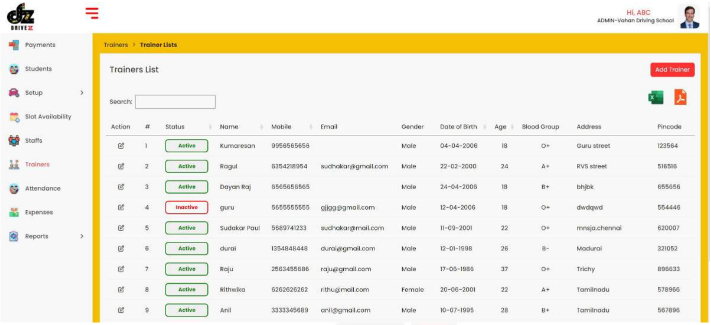
Emergency Contact Name: Enter emergency contact name.

Emergency Contact No: Enter emergency contact number.

Whatsapp Number: Enter the 10 digit number.

Trainers

In this category you will find all the trainers list and see their status, name and personal informations.

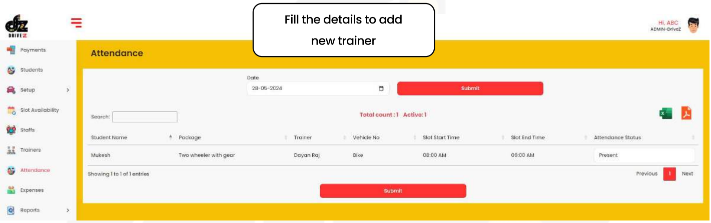

DRIVEZ
Hi, ABC
ADMIN-Vahan Driving School
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Trainers > Trainer Lists
Add Trainer

Trainers List

Search:

Action	#	Status	Name	Mobile	Email	Gender	Date of Birth	Age	Blood Group	Address	Pincode
	1	Active	Kumaresan	9956565656		Male	04-04-2006	18	O+	Guru street	123564
	2	Active	Ragul	6354218954	sudhakar@gmail.com	Male	22-02-2000	24	A+	RVS street	516516
	3	Active	Dayan Raj	6565656565		Male	24-04-2006	18	B+	bhjbk	655656
	4	Inactive	guru	5655555555	gjjgg@gmail.com	Male	12-04-2006	18	O+	dwdqwd	554446
	5	Active	Sudakar Paul	5689741233	sudhakar@mail.com	Male	11-09-2001	22	O+	mnsja.chennai	620007
	6	Active	durai	1354848448	durai@gmail.com	Male	12-01-1998	26	B-	Madurai	321052
	7	Active	Raju	2563455686	raju@gmail.com	Male	17-06-1986	37	O+	Trichy	896633
	8	Active	Rithwika	6262626262	rithu@mail.com	Female	20-06-2001	22	A+	Tamilnadu	578966
	9	Active	Anil	3333345689	anil@gmail.com	Male	10-07-1995	28	B+	Tamilnadu	567896

Fill the details to add new trainer


DRIVEZ
Hi, ABC
ADMIN-DriveZ
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Submit
Previous
1
Next
Submit

Attendance

Date: 28-05-2024

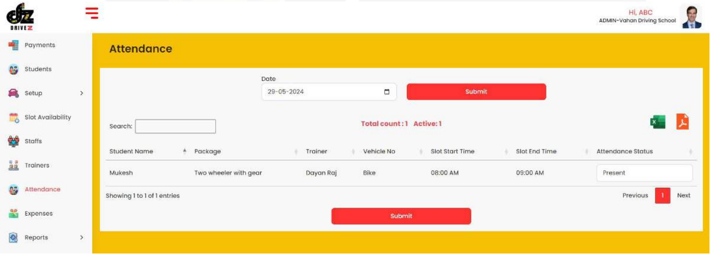
Search:

Total count : 1 Active: 1

Student Name	Package	Trainer	Vehicle No	Slot Start Time	Slot End Time	Attendance Status
Mukesh	Two wheeler with gear	Dayan Raj	Bike	08:00 AM	09:00 AM	Present

Showing 1 to 1 of 1 entries

You will see students attendance details by datewise.


DRIVEZ
Hi, ABC
ADMIN-Vahan Driving School
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Submit
Previous
1
Next
Submit

Attendance

Date: 29-05-2024

Search:

Total count : 1 Active: 1

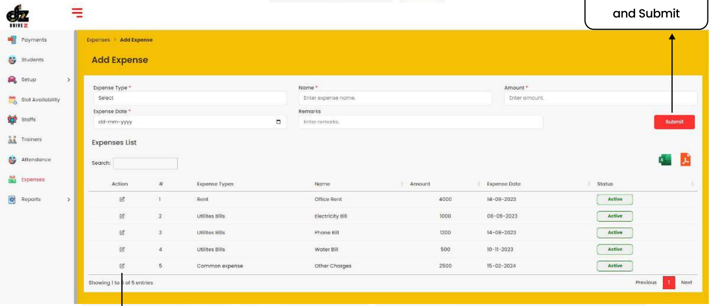
Student Name	Package	Trainer	Vehicle No	Slot Start Time	Slot End Time	Attendance Status
Mukesh	Two wheeler with gear	Dayan Raj	Bike	08:00 AM	09:00 AM	Present

Showing 1 to 1 of 1 entries

Expenses

All the previous expenses history are avilable here and also able to add new expense.

Add new Expenses and Submit


DRIVEZ
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Expenses > Add Expense
Submit
Previous
1
Next

Add Expense

Expense Type *: Select
Name *: Enter expense name.
Amount *: Enter amount.
Expense Date *: dd-mm-yyyy
Remarks: Enter remarks.

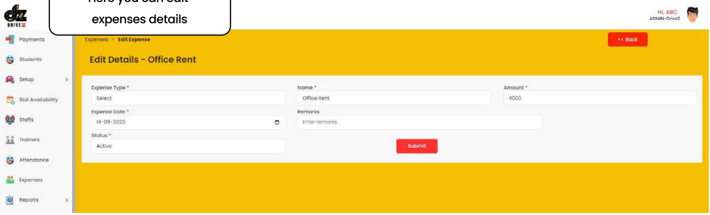
Expenses List

Search:

Action	#	Expense Types	Name	Amount	Expense Date	Status
✎	1	Rent	Office Rent	4000	14-09-2023	Active
✎	2	Utilites Bills	Electricity Bill	1000	08-09-2023	Active
✎	3	Utilites Bills	Phone Bill	1200	14-09-2023	Active
✎	4	Utilites Bills	Water Bill	500	10-11-2023	Active
✎	5	Common expense	Other Charges	2500	15-02-2024	Active

Showing 1 to 5 of 5 entries

Here you can edit expenses details


DRIVEZ
Hi, ABC
ADMIN-DriveZ
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Expenses > Edit Expense
<< Back
Submit

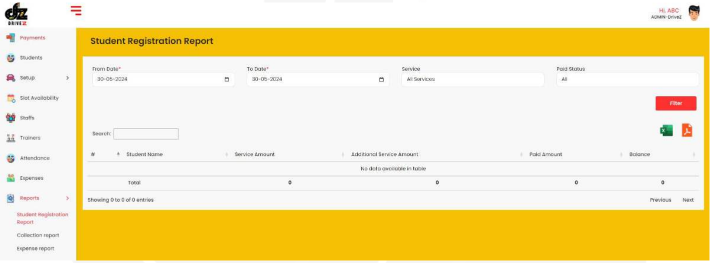
Edit Details - Office Rent

Expense Type *: Select
Name *: Office Rent
Amount *: 4000
Expense Date *: 14-09-2023
Remarks: Enter remarks.
Status *: Active

Reports

Student Registeration Report

Here you will get all the students reports during their registeration process.


DRIVEZ
Hi, ABC
ADMIN-DriveZ
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Student Registration Report
Collection report
Expense report
Filter
Previous
Next

Student Registration Report

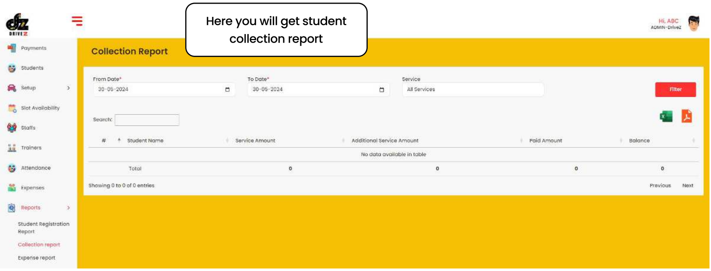
From Date*: 30-05-2024
To Date*: 30-05-2024
Service: All Services
Paid Status: All

Search:

#	Student Name	Service Amount	Additional Service Amount	Paid Amount	Balance
No data available in table					
	Total	0	0	0	0

Showing 0 to 0 of 0 entries

Collection Report


DRIVEZ
Hi, ABC
ADMIN-DriveZ
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Student Registration Report
Collection report
Expense report
Filter
Previous
Next

Here you will get student collection report

Collection Report

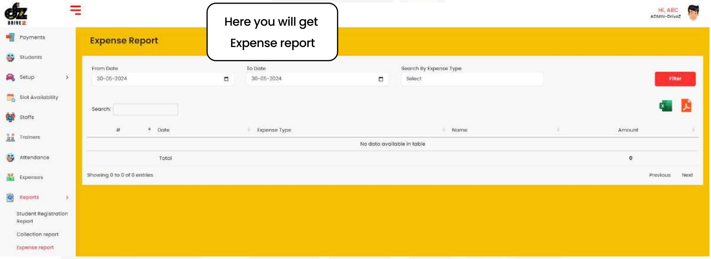
From Date*: 30-05-2024
To Date*: 30-05-2024
Service: All Services

Search:

#	Student Name	Service Amount	Additional Service Amount	Paid Amount	Balance
No data available in table					
	Total	0	0	0	0

Showing 0 to 0 of 0 entries

Collection Report


DRIVEZ
Hi, ABC
ADMIN-DriveZ
Payments
Students
Setup
Slot Availability
Staffs
Trainers
Attendance
Expenses
Reports
Student Registration Report
Collection report
Expense report
Filter
Previous
Next

Here you will get Expense report

Expense Report

From Date: 30-05-2024
To Date: 30-05-2024
Search By Expense Type: Select

Search:

#	Date	Expense Type	Name	Amount
No data available in table				
	Total			0

Showing 0 to 0 of 0 entries